



HOUSING AUTHORITY OF THE CITY OF FORT WORTH

Human Resources Department
1201 E. 13TH STREET, FORT WORTH, TEXAS 76102
817-333-3452 Fax 817-348-0496 Job Line 817-810-0189

OPEN RECRUITMENT

Job Opportunity

September 16, 2011

CLASSIFICATION: **LABORER**
REPORTS TO: **Working Foreman**
HOURS: **Full Time**
PAY RANGE: **\$10.90 -- \$12.44 per Hour**
CLOSING DATE: **Open Until Filled**

Duties and Responsibilities:

Responsible for assisting in maintaining dwelling units and grounds of one or more of Authority's housing developments. Cleans dwelling units and performs minor routine carpentry, electrical, and plumbing repairs in response to service requests and inspections of units. Performs repairs required for unit turnover/make-ready.

Qualifications and Knowledge:

High school diploma or GED desirable. Two (2) years experience in the maintenance construction field or an equivalent combination of education and experience. Preferably in multi-housing. Good knowledge of techniques, methods, materials, and equipment used in maintaining buildings and grounds. Knowledge of minor building repair and maintenance of plumbing, heating, cooling, and electrical systems. Ability to understand and follow simple instructions. Skills in use of various building and grounds maintenance tools and equipment (lawn mower, edger, buffer, vacuum cleaner, hand saw, electric drill). Ability to perform moderately strenuous physical activity. Ability to establish and maintain effective working relationships with other employees and residents. **Valid Texas drivers license. Eligibility for coverage under Authority fleet auto insurance. EOE/ADA/D/V**

All candidates must provide a completed FWHA employment application. **Resumes will not be accepted in lieu of applications.** Employment applications may be obtained at the main office located at 1201 E. 13th Street, Fort Worth, TX 76102 between the hours of 8:00 AM - 4:30 PM Monday-Friday, or you may print an application from our website at www.ftwha.org. You may also request an application be mailed to you by calling 817-810-0189. List the position title on your application. All candidates considered for employment will be subject to drug testing, background check, and FWHA assessment testing. Application may be mailed to the above address, faxed to the HR Department at 817-348-0496 or emailed to: HR@ftwha.org.

No applications/resumes accepted after noted closing date on announcement.

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